



## H. Russell Swift Elementary School

5 Swift Drive, Egg Harbor Township, NJ 08234

**"Super Kids Make Superheroes"**

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Dear Parents and Guardians:

As you are aware, with the heightened security of all school buildings, we are always looking to improve on the most effective ways we can keep our students, teachers and school building safe. At the start of this school year, Miller Elementary School began a new traffic pattern. The purpose was to drop students off as quickly as possible with little delay. There was no need for parents to walk in the building, sign in and wait until the bell. This seems to have been working so well that we have tried it with Davenport Schools, and then with Slaybaugh Schools. In those school complexes it has also been working well. It is now time for Swift School to get on board and implement a new traffic pattern for parent drop off in the morning only.

As of Monday, March 4, 2019 all parents who bring their children to school in the morning will no longer have to enter the building to sign them in:

- You will pull up in the loop at the front of the school and begin to form a line.
- There will be a sign that indicates the drop off area. You may drop off between the signs only.
- Stay in your car with your child and continue to pull up as the cars in front of you drop off.
- As you pull up to the drop off sign, be prepared to let your child out of the car to the awaiting staff member.
- Once the students from the buses are in the building and the drop off line has ended, the doors will close.
- If you pull up after the main doors are closed, you will have to park and come into the building with your child and sign him/her in.

As always, anytime you enter the building, you are expected to announce the reason for your presence and have a picture ID out to show at the door; you must wait to be buzzed in. Thank you for your cooperation. I anticipate this new pattern to work as well at Swift as it has in the other buildings.

Yours in Education,

Patricia A. Connor



**E. H. T.**  
**Every Hand Together**  
Every Child Every Day!